



Construction Services Division

1400 N. Boulevard
Tampa, FL 33607
Phone: (813) 274-3100
Fax: (813) 259-1712
www.tampagov.net/permits

Contractor License Information

Section 1

State Certified Contractors

A state certified contractor is a contractor who has taken a State of Florida contractor certification examination and received a certificate from the state. A state certified contractor can work in any jurisdiction within the state of Florida. To register your state license at the Construction Services Center you will need:

1. A copy of your state contractor license
2. Proof of liability insurance
3. Proof of workers compensation coverage
4. A valid driver's license
5. If other individuals will be requesting permits for you the following items are required:
 - I. A signed and notarized letter on company letterhead containing the name, address, and driver's license number for the person(s) who will be obtaining permits for .
 - II. Indicate in the letter if the person(s) will be obtaining permits on all construction projects or for a specific construction project .

Section 2

Local Certified Contractors

A locally certified contractor is a contractor who has taken a certification examination and received a certificate from the local jurisdiction. A locally certified contractor can use this certificate to do work in that jurisdiction and other jurisdictions that have certificate reciprocity with the jurisdiction where the certificate has been filed. To register your local license at the Construction Services Center you will need:

1. Obtain or renew your certificate with the Hillsborough County Development Services, (813) 635-7308.
2. A current Hillsborough County Competency card
3. A valid driver's license
4. If other individuals will be requesting permits for you the following items are required:
 - I. A signed and notarized letter on company letterhead containing the name, address, and driver's licenses number for the person(s) who will be obtaining permits for you.
 - II. Indicate in the letter if the person(s) will be obtaining permits on all construction projects or for a specific construction project .

Once the above information is entered into our permit system, you, and your authorized signers can obtain your permits, as long as your license remains active. This process must be repeated every two years upon renewal of your license.