



City of Tampa

Jane Castor, Mayor

HOW TO SCHEDULE AFTER-HOURS INSPECTIONS

After hours inspection service provides contractors and homeowner with an inspector(s) outside the City's normal business hours of 7:00am to 4:00pm. After-hours inspections are scheduled based on the availability of the Building and Fire divisions. A two (2) business day notice is required for after-hours inspections.

Prerequisites:

1. An applicant must have a valid permit before scheduling an after-hours inspection.
2. All work must be complete and ready for inspection.

Steps for requesting an After-Hours Inspection(s):

BUILDING DEPARTMENT

Please email the Inspections Department at CSDInspections@tampagov.net and request the After-Hours Inspection(s); include the BUILDING – After-Hours Inspections form filled out.

You will be notified once we are able to confirm an inspector's availability. An inspection will be scheduled on your permit record and an After-Hours inspection fee will be added.

FIRE DEPARTMENT

Please email Fire Inspectors David Cogan (david.cogan@tampagov.net) *and* Steven McCullars (steven.mccullars@tampagov.net) to request after-hours inspection(s) using the provided form. Be sure to attach the completed ***Request for Developmental Overtime*** form to your email.

You will be notified once we are able to confirm an inspector's availability. An inspection will be scheduled on your permit record and an After-Hours inspection fee will be added.

Processing of After-Hours inspection request will be completed on the day of inspection.



City of Tampa

Jane Castor, Mayor

Planning and Development Administration

306 East Jackson Street
Tampa, Florida 33602

Office: (813) 274-8577

After-Hours Inspection Request Form

1. Requesting approval for After-Hours Inspection request on:

Date: _____

Time: _____

2. Job/Project #: _____

3. Location and name of facility (Include suite and/or floor number when applicable):

Address: _____

Date: _____ Time: _____

Floor: _____ Suite: _____

4. Your Company Name: _____

Address (include city/zip): _____

5. What is being requested (after-hours: Building, Electrical, Mechanical, Plumbing):

6. Name and number of on-site tech: _____

7. Request made by: Name: _____

Phone: _____ Email: _____

Requester's Signature _____

Date _____

NOTE: 2.5 Hour Minimum at \$413.00 per Inspector/Discipline

REQUEST FOR DEVELOPMENTAL OVERTIME

1. Requesting approval for Developmental Overtime on:

Date: _____

Time: _____

2. Job/Project #: _____

3. Location and name of facility (Include suite and/or floor number when applicable):

Address: _____

Date: _____ Time: _____

Floor: _____ Suite: _____

4. Your Company Name: _____

Address (include city/zip): _____

5. What is being requested (after hours: plan review, inspection, fire alarm final, etc.):

6. Name and phone number of on-site tech: _____

7. Request made by: Name: _____

Phone: _____ E-mail: _____

Requester's Signature

Date

Note: 3 Hour Minimum at \$102.00 an Hour