



## 2025 Application Check List

Before submitting your application please check to make sure you have followed the directions and are submitting all items required.

Applications received after 5 p.m. on October 23, 2024 will not be considered.

- \_\_\_\_\_ Are you certain you meet the selection criteria to apply? This information can be found on the MYC web page. If unsure, contact the MYC Coordinator.
- \_\_\_\_\_ Do you have the MYC Interview Date of 12/7/24 marked on your calendar? No alternate date is available.
- \_\_\_\_\_ Have you completely filled in all areas of the application?
- \_\_\_\_\_ Have you provided an email address for yourself that you check on a regular basis? Most MYC correspondence will be in email form and is sent to the applicant, not the parent.
- \_\_\_\_\_ Have you followed the instructions in the application to the letter?
- \_\_\_\_\_ Have you uploaded your essay in response to Part V of the application?
- \_\_\_\_\_ Have you made sure your references will complete and send their forms directly to the MYC Coordinator by the due date?
- \_\_\_\_\_ Have you downloaded and sent the reference form to each of your references?
- \_\_\_\_\_ Has your parent/guardian signed the Required Signatures form acknowledging they approve of your applying and indicating their support should you be selected as a member of the Mayor's Youth Corps? Have you uploaded this form?
- \_\_\_\_\_ Will you be checking your email for confirmation that your application was received by the MYC Coordinator?
- \_\_\_\_\_ Are you willing to commit your time and energy to serving the City of Tampa and to fully participate in all activities if selected to be a member of the Mayor's Youth Corps?

If you have answered yes to all the above questions, then your application is ready to be submitted!

**This document is for your use only and should not be submitted with your application.**

Molly Biebel, Youth Corps Coordinator  
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