

**NOTICE OF UPDATES TO  
UNIVERSAL REQUEST FOR APPLICATION - CDBG ECONOMIC DEVELOPMENT  
Effective December 18, 2024**

The purpose of this notice is to inform potential applicants of updates to the Universal Request for Application - CDBG Economic Development effective December 18, 2024. Updates are listed in the table below as NEW for new information added or UPDATES for information that has changed. The table will allow for easy cross-referencing between the detailed RFA Guide and the application in Neighborly. All other aspects of this RFA remain unchanged.

A virtual Technical Assistance Workshop has been scheduled for Thursday, December 19<sup>th</sup> at 9:00am EST, to review and assist applicants with the application process and updates made.

[Click here to join the Technical Assistance Workshop.](#)

Please direct all inquiries to the Housing and Community Development Department at:

Phone: (813) 294-7954 | Email: [hcdinfo@tampagov.net](mailto:hcdinfo@tampagov.net) | Mail: City of Tampa Housing and Community Development, 2555 E. Hanna Ave., Tampa, FL 33610.

[Click here for the updated Universal Request for Application - CDBG Economic Development.](#)

[Click here to access the application in Neighborly.](#)

Universal Request for Application CDBG Economic Development (RFA Guide)	Neighborly Application
<p><b>Dates, information, and application questions in the RFA Guide have been updated to align with those listed in the Neighborly application.</b></p> <p><b>Please review additional updates in Section VII. RFA TIMELINE – Tentative Schedule of Events.</b></p>	<p style="text-align: center;"><b>PROGRAM OVERVIEW</b></p>
	<p><b>Contract Period – UPDATE:</b> FY25/PY24 – FY26/PY25 March 1, 2025* - September 30, 2026 *Date subject to change.</p>
<p style="text-align: center;"><b>VII. RFA TIMELINE</b></p>	<p><b>Technical Assistance Workshops – UPDATE/NEW:</b></p>
<p><b>Tentative Schedule of Events – UPDATES:</b> Notice of Updates to RFA posted on <a href="http://www.tampagov.net/HCD">www.tampagov.net/HCD</a> December 18<sup>th</sup></p> <p>2<sup>nd</sup> Technical Assistance Workshops (all programs) scheduled December 19<sup>th</sup>   9:00 am EST Virtual: <a href="#">Click here to join the Technical Assistance Workshop.</a></p> <p>Workshop Questions Due December 20<sup>th</sup></p> <p>Workshop Questions Responses Due December 23<sup>rd</sup></p>	<p><u>In person</u> December 10, 2024   9:00 am Tampa Municipal Office Building 306 E. Jackson St., Tampa, FL 33602</p> <p><u>Virtual</u> December 19, 2024   9:00 am EST <a href="#">Click here to join the Technical Assistance Workshop.</a></p>
	<p><b>Submittal Deadline – UPDATE:</b> Original Submittal Deadline: December 19, 2024 New Submittal Deadline: December 26, 2024, at 4:00pm EST</p>

RFA Submission Deadline  
December 26<sup>th</sup> | 4:00 pm EST

Application Compliance Review (internal)  
December 27<sup>th</sup>

Applications Issued to Reviewers  
December 30<sup>th</sup>

Application Review and Recommendations  
January 13<sup>th</sup> | 2:00 pm EST  
City of Tampa City Center  
2555 E Hanna Ave, Tampa, FL 33610

**Application Review and Recommendations – UPDATE:**

January 13, 2024 | 2:00 pm EST  
City of Tampa City Center  
2555 E Hanna Ave, Tampa, FL 33610

**B. PROJECT/PROGRAM DESIGN**

**B.4 NEW:**

Added the following note:  
“Please note: If applying to more than one activity, please complete an individual application for each activity.”

**C. CAPACITY AND EXPERIENCE – PROJECT/PROGRAM**

**C.3 UPDATE:**

Response categories now read as follows:  
Beneficiary type  
Number of proposed beneficiaries.

**C.7 UPDATE:**

Contract period information now reads as follows:  
“Contract period begins March 1, 2025\* and ends September 30, 2026.”

**D. CAPACITY AND EXPERIENCE – FUNDING**

**D.2 NEW:**

Added the following:  
“Has the applicant been awarded grant funds where the full approved budget was unable to be expended?”